

RQ-2



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

October 15, 2003

Vance Day, Treasurer
Oregon Republican Party
570 Liberty St SE
Salem, OR 97301

Response Due Date:
November 14, 2003

Identification Number: C00153031

Reference: February Monthly Report (1/1/03-1/31/03)

Dear Mr. Day:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

- The beginning cash balance of this report should equal the ending balance of your Amended 2002 Year End Report (11/26/02-12/31/02), received 5/27/03. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.
- Your calculations for Line 8, Columns A and B appear to be incorrect. FEC calculations disclose this amount(s) to be \$17,030.41. Please provide the corrected total(s) on the Summary Page.
- Your report discloses a payment(s) on Schedule D to "Politel," which has not been recorded on a disbursement schedule. Debt payments must be reflected on Schedule B or H4 as well as on Schedule D. Please amend your report to clarify this discrepancy. 2 U.S.C. §434(b)(5)(D)
- Your report discloses an outstanding balance(s) beginning this period for a debt(s) owed to "Systems Advanced Office." However, an outstanding balance(s) at the close of the period was not disclosed on your Amended Year End Report (11/26/02-12/31/02), received 5/27/03. Please amend your report(s) to clarify this discrepancy.

-The outstanding balance of a debt owed to a creditor at the close of one report should be exactly the same as the beginning outstanding balance of the next report. The Amended Year End Report (11/26/02-12/31/02), received 5/27/03, shows an ending balance to Pitney Bowes of \$4,466.23, while this report shows a beginning balance of \$2,958.99. Please amend your report to clarify this discrepancy.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1135.

Sincerely,



Maureen Benitz
Campaign Finance Analyst
Reports Analysis Division

[illegible]